

CLAYDON WITH CLATTERCOTE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on **Tuesday 12th March 2019 at 7:30pm** in the Church Room, Claydon.

Council: Jenny Jones, Anne Hoggins, Sylvia Ingram (Chairman), Veronica Purdey, Kirsty Buttle (Clerk), Ainsley Taylor (Assistant Clerk).

Present: 5 members of the public, District Cllr Chapman, County Cllr Reynolds.

81. Apologies for absence – None.

82. Members declarations of interest for items on the agenda – None.

83. Public participation session – None.

84. To approve the minutes of the Parish Council (PC) meeting held on 4th February 2019 – The minutes were proposed, agreed and duly signed.

85. Outstanding matters/actions from previous meetings

- i) Request for Dog Lane to be registered as a public Right of Way – The clerk has requested an application form to have the lane listed on the definitive list from Oxfordshire County Council (OCC) but they have not yet provided the form. **Cllr. Reynolds to chase up Lisa Gray @ OCC for the forms. Clerk to continue to chase OCC and make the application when the forms are received.**
- ii) Installation of grit bins – The bins have now been installed. The Parish Council (PC) expressed their thanks to John and Jane Taggart for filling them up.
- iii) Update on tree survey – This has not yet been completed. Richard Millward has sent details of the contact today. **Clerk to contact Warwickshire County Council to organise survey.**
- iv) Fence owned by Thames Water next to the playing field – this has now been erected and is complete.
- v) Registration of Church Room as ACV – The application has been submitted. The clerk will update the PC when a decision is received.

86. Report from District Councillor – Cllr Jones asked why some of the car parks in Banbury have been closed in readiness for Castle Quay 2 but there is no work taking place as this is an inconvenience for lots of people. District Cllr. Chapman confirmed that work has now started and it is likely to go on for around 2 years. Cllr Chapman agreed that it will be cause significant disruption but in order to revitalise the town the work is necessary and unfortunately there is no way to avoid the inconvenience caused.

87. Report from County Councillor – County Cllr. Reynolds advised the PC that there is now an agreement in place to install new signage to try to stop lorries driving through Claydon and other villages in the area. The signs should be installed in April and there will be no cost to the PC.

88. Planning

i) **Applications received**

18/00904/F – AMENDMENT: Glebe Farm Boddington Road Claydon Banbury OX17 1TD. Formation of inland waterways marina with ancillary facilities building, car parking, access and associated landscaping including the construction of a new lake.

The PC has not received detail of the amended plans therefore they cannot provide a meaningful response to this application. It was agreed that the PC should request an extension to the application deadline to allow time for the detailed plans to be obtained and an extraordinary meeting to be held to discuss the response. **Chairman to contact the planning officer to request a copy of the amended plans and an extension of the deadline for response. Chairman to organise an extraordinary PC meeting to consider the amended plans.**

Councillor Reynolds advised that those who have submitted responses to the application previously should review the new plans and submit another response, even if it is the same as their previous response, to ensure it does get considered as part of the amended application.

It was noted that there had been a change to include a right of way and someone with local knowledge should check these amended rights of way would work and what legal protection there is regarding this new right of way.

Cllr Chapman advised that the PC should consider what amenities they would demand to be written in to the plans, for example, the ability to walk around the lake, funding for the playground and improvement to construction traffic, a complete upgrade of the road etc, should the plans be approved.

It was suggested that regardless of whether the deadline is deferred, parishioners should put their initial objections/supporting responses in before the deadline of 19th March. They will still be able to put in more detailed responses after the deadline once the plans have been considered.

ii) Decisions received

18/02166/F: Top Lock, Appletree Lane, Cropredy. Variation of condition 2 (list of approved plans) of 16/02310/F -to make alterations to fenestration and materials and insertion of one rooflight and a flue. **Approved.**

89. Ongoing issues

- i) The Village Green – the PC considered the quotations for repair of the wall. It was proposed and agreed that as the wall does not appear to be causing any health & safety risk and the costs seem disproportionately high, the wall should be left as is.
- ii) Empty properties – Work on the bungalow in Manor Park is ongoing.

90. Proposal to commence a general clean-up of Allotment area – It was suggested that a skip be hired to clear rubbish from the allotments. Some allotment holders have offered to contribute towards the cost of the skip. After discussion it was agreed to have a look at what rubbish there is that requires removing and consider alternative ways for this to be removed – maybe involving the allotment community – in a more cost effective way as the allotment income is lower than the expenditure that would be required for a skip. If an alternative way of clearing the rubbish cannot be found then this proposal should be brought back to a future meeting. **Cllrs to have a look at the allotments and e-mail the clerk with their proposals for clearance.**

91. Finance

- i) Confirmation of the total bank balances as at 05.03.18 of £67.02 and £10,194.44 – The balances were checked and confirmed as correct.
- ii) Proposal to donate £50 to Cluster Care in 19/20 financial year – The details of the Cluster Care accounts have not yet been received. **Clerk to chase up a copy of the accounts and item to go on the next agenda for consideration.**

- iii) Review of spend against budget to date – A Cllr asked why the subscriptions spend is so high compared to budget. The clerk advised that Community First are being paid twice in the same financial year due to the last subscription being paid late.
- iv) To note and approve the following payments made since the last meeting under delegated powers: Noted and approved.

25.02.19	Chris Jarvis	Installation of grit bins	£100.00
25.02.19	Ainsley Taylor	February Salary	£84.56
25.02.19	Kirsty Buttle	February Salary	£104.18

- v) To note receipts received since the last meeting: Noted.

11.02.19	Lloyds Bank	Interest	£0.52
28.02.19	Allen	Allotment	£13.50

- vi) To approve payment of the following invoices: Proposed and agreed.

Community First Oxfordshire	Annual membership	£35.00
OALC	Annual subscription	£138.97
Kirsty Buttle	Stationery	£5.80

81. Proposal to adopt the updated Risk Assessment document – Proposed and agreed.

82. Next meeting of the Parish Council – Tuesday 14th May 2019 at 7:30pm

Meeting closed @ 8:56pm

Signed..... Date.....