

CLAYDON WITH CLATTERCOTE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on Tuesday 11th September 2018 at 7pm in the Church Room, Claydon.

Present: Cllrs J Jones, R Millward, A Hoggins, S Ingram (Chairman), V Purdey.

In attendance: Kirsty Buttle (Clerk), County Cllr Reynolds, 2 members of the public.

- 31. Apologies for absence** – District Cllr Chapman.
- 32. Members declarations of interest for items on the agenda** – None.
- 33. Public participation session** – Point to Point Farm looks like it is being extended again – does this need to be checked? **Action: Chairman to e-mail Cllr Chapman to inform him.** The post box should be in within the next 2 visits of the builders. In the last few weeks a councillor has come across people on horses with dogs off leads going through the village. The dogs are not under full control as they were wandering across the road and almost got hit by a car. Also, if the dogs defecate in the village are they cleaning up after them as that must be difficult whilst on a horse? Cllr Reynolds advised that the dog warden in CDC should be informed if it is known whose dogs they are and they should follow it up. What is happening with the telephone box? It is on the BT list to be removed.
- 34. To approve the minutes of the Parish Council meetings held on 10th July 2018** – The minutes were proposed, agreed and duly signed.
- 35. Outstanding matters/actions from previous meetings**
- i) Request for Dog Lane to be registered as a public Right of Way – No further update. Clerk is still chasing this up.
 - ii) Installation of grit bins – The wall has not yet been repaired so the bins cannot be installed. It was agreed that a letter should be sent to the owner of the wall to ask if this repair can be completed fairly urgently as time is required to organise purchase and installation of the bins before winter. **Action: Clerk to write to wall owner.**
 - iii) Purchase of play area matting – Will be discussed in Trustee meeting.
 - iv) Trees in the parish including price for annual survey – Cllr Millward is still working on this and hopes to have more information for the next meeting.
- 36. Report from District Councillor** – There is going to be a reshuffle of officers in the planning department which hopefully won't cause too much disruption.
- 37. Report from County Councillor** – Nothing to report.
- 38. Defibrillator**
- i) To agree commemorative plaque wording - Parish Defibrillator, Property of the Parish Council, Funded by The Big Lottery Fund.
 - ii) To receive quotations for defibrillators and agree which defibrillator should be ordered – The clerk provided 3 quotations for defibrillators including cabinets. A parishioner offered to seek advice from a friend who has medical knowledge. It was agreed that the parishioner should advise the clerk what the advice is and the clerk should then go ahead and order the appropriate defibrillator.
 - iii) Proposal to delegate to the clerk to instruct an electrician to install the defibrillator and install any lighting required at a cost of up to £400 (as per grant received) – Proposed and agreed.
- 39. Planning decisions received**

18/01039/TPO: Radmore House, Crossing Lane, Claydon. Scots Pine to be removed - Subject to TPO 41/1989. **Refused.**

40. Proposal to adopt updated Standing Orders (attached) – Proposed and agreed.

41. Ongoing issues

- i) The Village Green - To receive and consider information and quotation for repair options for the wall – A quotes has been received to repair the two damaged parts of the wall (around £6k + VAT) and an alternative quote provided to remove the entire wall and create a bank to allow better usage of the village green (around £4k + VAT although it was thought that the community may be able to work together on this which could reduce this cost considerably). The councillors agreed that the removal of the wall could be quite a contentious issue and the opinion of the parishioners should be sought. It was proposed and agreed that a short survey should be put out to the parishioners asking if they think the wall should be repaired or removed and what they expect/would like to see on the Village Green. **Action: Clerk to put together survey and send out to parishioners for responses before 3rd November.**
- ii) Empty properties – No update.

42. Finance

- i) Confirmation of the total bank balances as at 05.09.18 of £42.28 and £12,790.25 – the balances were checked and confirmed as correct.
- ii) Proposal to pay for replacement safety matting, replacement bench, swing maintenance and annual inspection costs for the play area – £4900. As per agreement in previous meetings based on VAT guidance received, the council will pay for the items in full and the items will become assets of the parish council. The Playing Field Trust will reimburse the parish council a total of £4000 with the remaining balance of £900 to come out of the parish council budget for the playing field - Proposed and agreed.
- iii) To note and approve the following payments made since the last meeting under delegated powers: Proposed and agreed.

02.08.18	BACS	Kirsty Buttle	July salary	£184.86
02.08.18	BACS	HMRC	July Tax	£1.20
27.07.18	DD	Information Commissioner	Data Protection fee	£35.00
17.08.18	BACS	Playsafety Ltd	Play area inspection	£96.60
17.08.18	BACS	Kirsty Buttle	August salary	£184.86
17.08.18	BACS	HMRC	August tax	£1.20

- iv) To note receipts received since the last meeting: Noted.

16.07.18	Taggart	Allotment	£15.00
27.07.18	Awards for all grant	Grant for defibrillator	£2,700.00
30.07.18	Jenkinson	Allotment	£5.00
09.07.18	Lloyds Bank	Interest	£0.44
09.08.18	Lloyds Bank	Interest	£0.48

43. Next meeting of the Parish Council – Tuesday 13th November 2018 at 7:30pm.

Meeting closed @ 8:15pm

Signed..... Date.....