

CLAYDON WITH CLATTERCOTE PARISH COUNCIL

The council is hereby summoned to a meeting of the Parish Council to be held on **Tuesday 13th November 2018 at 7:30pm** in the Church Room, Claydon.

Council: Jenny Jones, Richard Millward, Anne Hoggins, Sylvia Ingram (Chairman), Veronica Purdey, Kirsty Buttle (Clerk).

AGENDA

44. Apologies for absence

45. Members declarations of interest for items on the agenda

46. Public participation session (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

47. To approve the minutes of the Parish Council meeting held on 11th September 2018

48. Outstanding matters/actions from previous meetings

- i) Request for Dog Lane to be registered as a public Right of Way
- ii) Installation of grit bins
- iii) Purchase of play area matting
- iv) Trees in the parish including price for annual survey

49. Report from District Councillor

50. Report from County Councillor

51. Defibrillator

- i) Request from the Church Room Committee for the PC to pay the £640 cost to upgrade the electricity consumer panel in the Church Room to allow the installation of the defibrillator
- ii) Consideration of specification required for the defibrillator

52. Planning decisions received

53. Ongoing issues

- i) The Village Green - To receive responses to the Village Green survey and consider action to take
- ii) Empty properties
- iii) Roadside works by Thames Water on the Boddington Road
- iv) Fence owned by Thames Water next to the playing field
- v) Complaint from parishioners regarding dangerous roof slates hanging from Corner Barn, Main Street

54. To review and adopt the PC financial regulations

55. Website

- i) Request from parishioner for contribution of £143.72 for the hosting costs of the village website for the last two years
- ii) Consideration of best way forward for Parish Council website access to facilitate new legal requirements

56. Finance

- i) Confirmation of the total bank balances as at 07.11.18 of £88.12 and £20,491.41.
- ii) Confirmation of 2nd quarterly financial check (Jul to Sep)
- iii) To consider first draft of the budget for 2019-20
- iv) To note and approve the following payments made since the last meeting under delegated powers:

01.10.18	BACS	N R Prickett	Grass cutting August	£560.74
01.10.18	BACS	Kirsty Buttle	September salary	£184.86
01.10.18	BACS	HMRC	Tax September	£1.20
01.10.18	BACS	Pamela Putt	Bench for play area	£192.00
29.10.18	BACS	Kirsty Buttle	October salary	£184.86

- v) To note receipts received since the last meeting:

10.09.18	Millward and Boyle	Allotment	£15.00
10.09.18	Lloyds Bank	Interest	£0.56
14.09.18	CDC	Precept	£4,849.50
17.09.18	Playing Field Trust	Funds for play equipment	£4,000.00
27.09.18	Ellis	Allotment	£5.00
09.10.18	Lloyds Bank	Interest	£0.60

- vi) To approve payment of the following invoices:

Kirsty Buttle	Expenses - Stationery	£29.92
Paul Gallagher	Village website hosting	£143.72

57. Parish Clerk vacancy – To agree the hours, remuneration and advert to go out for a new parish clerk

58. Next meeting of the Parish Council – Tuesday 8th January 2019 at 7:30pm.

Signed:



Parish Clerk

Date: 7th November 2018