

Minutes of the meeting of Claydon with Clattercote Parish Council
Held in the Church Room, Claydon on Tuesday 8 January 2013 at 7.30pm

Present

Cllrs D. Hill (Chairman), A. Hoggins, R. Jones, C. Mutch, M. Simmons, County Councillor George Reynolds (left at 8.15pm), & 7 members of the parish.

Clerk to Council

Louise Aston

1. Apologies

Councillor Ken Atack sent apologies.

2. Minutes of Previous Meeting

The minutes of the meeting held on Tuesday 13 November 2012, have been circulated and were agreed as a true and accurate record.

3. Disclosures of Interests

There were none.

4. Matters Arising and Not on Agenda

There were none.

5. Oxfordshire County Council (OCC)

(a) Roads, Verges & Blue Brick Path

The Chairman reported that OCC have logged all the defects reported, but they now appear to be dragging their feet on the more urgent issues. Home Farm verge has had the "go ahead" but up to the meeting nothing had been done.

(b) Trees

The Chairman reported that OCC confirmed to state that the trees on highway verges in Claydon were not their responsibility as they apparently have no record of any agreement to the tree planting which took place in 1994 under the Cherwell Parish Environmental Initiative. Lorraine Douglas is the new Arboriculture Officer and negotiations were still taking place.

6. Cherwell District Council (CDC)

(a) Parish Liaison Meeting – Feedback

The meeting which was attended by the Chairman and Councillor Mutch was very informative. A new scheme has been brought in to replace the current council tax benefits scheme. This however shouldn't affect Claydon with Clattercote very much, approximately £1.07 difference on a Band D property. However, this wouldn't be passed onto the households. The final decision would be made on 21 January 2013 by Full Council.

(b) Asset of Community Value (ACV's)

An asset of community value is a building, land or both the principle use of which benefits the local community. A proposal for the granting of an ACV status can be put forward by the Parish Council or 21 or more electors in the village. The principle aim is that the Parish Council or community groups have an opportunity to bid for an ACV should the owner(s) decide to dispose of it.

(c) Recycling Banks

The clerk will look into the requirements that CDC ask, and see if there are any possible venues in the village. CDC will essentially pay to have them sited and the parish council would be expected to keep the area tidy.

(d)Community Governance Review

The community governance review of CDC was started in December 2012 with a view to it being completed by end of May 2013. Parish Councils will be asked to consider whether any existing or new parish should be grouped or whether some parishes should be warded. To date no proposals have been put forward regarding Claydon with Clattercote.

(e)HS2

The Chairman reported that CDC and another 14 councils took HS2 to the High Court in December 2012. Current reports indicate that their action will only delay HS2 and not stop it. The emphasis is now on compensation, and action groups are attempting to extend property compensation outside the 120 metre radius. It was noted that the local MP for South Northamptonshire Andrea Leadsom was due to speak on HS2 and wind farms at Boddington Village Hall on 17 January 2013.

(f) Planning

Butlins Farm – Replacement of windows **No Objections**

Greenacre – Demolition of flat roof single garage and erection of pitched roof double garage.

Overall the Parish Council had no objections although several observations were made by Councillors including:

- Concerns regarding the adjacent property (Threeways End) in respect of adjoining wall and adequate drainage.
- Considerable comments had been expressed regarding the environmental effect caused by the number of vehicles parked at Greenacre and the future use of the new double garage.
- Councillor Simmons pointed out that the latter was not a planning issue and queried whether any member of the Parish Council had yet visited the applicant. The Chairman agreed to contact the applicant. **No Objections – observations made**

(g)Oxford Canal

The Chairman reported that all bar 2 of the outstanding issues on the Oxford Canal had been resolved. Enforcement Orders are likely to be re-issued if no action is taken.

8. Transport Needs Survey

Councillor Jones thanked residents for the responses he received, although there are not many bus users in Claydon. The current bus service is by Warwickshire and is due for review in 2016. The bus shelter will be discussed at the March meeting.

9. Allotments

Councillor Simmons reported that most are in a good state; however plots 3 and 9 need clearing. Once plot 9 is cleared the plot will be allocated to Mr & Mrs Ives who have made contact with the Clerk.

Renewals are due soon, Councillor Simmons was happy to deal with renewals and collecting rents. Clerk to draft letters and Councillor Simmons to deliver. The Chairman will pass the allotments file to Councillor Simmons.

It was also reported that sheds at the allotments were broken into again; please can allotment holders be reminded to LOCK the gate once exiting. The gate has been found a couple of times with the chain just wrapped round gate and unlocked.

10. Correspondence

Clerk reported that OALC had sent through details on a various courses they are running, mainly covering Neighbourhood plans, accounts, VAT and roles and

responsibilities of the Parish Council. If any Councillors are interested they should contact the Clerk.

11. Annual Parish Meeting

The Chairman reported that the draft minutes have been published and they will be signed off at the March 2013 meeting. It was agreed that reports be submitted in advance of the meeting, then organisations would only take questions at the parish meeting. It was agreed to hold the meeting on 13 March 2013 prior to the Parish Council meeting.

13. PFMC

The Chairman reported that prior to the meeting Councillors had met with the PFMC. The PFMC estimate 43-50 children in the village, and the Chairman reported that 40% of households in the village in the last years have changed. The PFMC balance as at 30 November 2012 was £5,539, and there are no current plans on expenditure for 2013 apart from grass cutting. The parish council asked the PFMC to review the number of cuts the field currently receives, as finance this year is tight.

14. Finance

The Chairman reported that the total expenditure was £5,490.80 and the current balance in the account was £1,478.26 up to 8 January 2013.

a) Payments

It was agreed to pay the following:

£141.00 – Dog poop bags

£48.99 – Rob Jones (re-imburement of printing transport survey & postage)

£91.92 – Clerks mileage

15. Grants

The Chairman reported that rural councils have had cuts in their central funding of at least 5% across the country. The Parish Council needed to budget wisely and to include maintenance in the village. In future years any precept increases will need a parish referendum for agreement by parishioners.

This is the first year for grant applications, deadline was 31 October 2012 and none were submitted by the deadline. Therefore at the November meeting the Parish Council were unable to determine the allocations.

PCC – The Chairman proposed that the Parish Council gave a grant of £500 in stead of the £550 which was requested on the PCC grant application for grass cutting and maintenance. The Chairman suggested that serious consideration be given to setting up a working party to explore the possibility of establishing a wild flower garden to reduce the level of grass cutting and maintenance in the Churchyard.

It was agreed that a grant of £500 be paid to the PCC. (4 councillors to 1)

Playing Field (PFMC) - The Chairman reported that the PFMC had applied for a grant of £1,275 which was an increase of £275 on the current financial year. It was agreed that the PFMC are one of the more proactive groups in the village, but the Chairman stated that their Terms of Reference were quite clear in that their responsibility is for the day to day management of the playing field including maintenance. The PFMC had no specific plans or costs planned to develop the play area or playing field during the coming year.

- The Chairman proposed that as the Council could well need funds to maintain the village and as the PFMC had a current budget of £5,422 that no grant be made this financial year and reviewed again 2014.

This proposal was not agreed (3 councillors to 2)

- Councillor Jones proposed that £500 be given in 2013/14
Agreed (3 councillors to 2)
- It was resolved that the Parish Council would continue to pay PFMC invoices, providing they were made out to the Parish Council. The PFMC would refund the amount minus the VAT.

Church Room Committee – The Chairman reported that they had applied for a £640 grant from OCC. Concerns were raised that no-one does regular inspections and maintenance as no-one has been appointed.

The Jubilee Group, who are actively involved in using the Church Room had declined in applying for a grant and will carry on fundraising for the monies they need for their activities.

- The Chairman proposed that the Parish Council earmarked £500 towards the completion of any project to improve the Church Room. However he proposed that two conditions should apply.
 - 1) that the PCC agree to the Parish Council nominating the Church Room as an Asset of Community Value with Cherwell District Council. This would then give Claydon the right to bid should there be any future disposal.
 - 2) that the PCC and Church Room Committee agree to the setting up of a working party to explore the possibility of setting up a separate charity to which the Church Room could be leased for a period of time.

Cllr. Simmons suggested that the PCC & Church Room Committee be invited to a meeting to discuss the proposals and clarify any possible implications.

The proposals were agreed.

Budget: the budget for 2013/2014 was **agreed, see Appendix 1**

Precept – It was proposed to leave the precept at £4,000 for 2013/14 financial year.
Agreed

Next Meeting: Tuesday 12 March at 7.30pm in the Church Room, Claydon

Chairman Signature:

Date:

CLAYDON with CLATTERCOTE PARISH COUNCIL**2013/14 BUDGET**

Income	£
Allotments	82.00
VAT Refund	242.00
Precept	<u>4,000</u>
Total	4,324

Expenditure	£
PCC Grant re Churchyard	500.00
Elections	959.00
Parish Clerk Salary	1,270
Parish Clerk Expenses	200.00
Annual Audit	200.00
Insurance	648.00
Subscriptions	200.00
Parish Cllrs & Clerks Seminars	100.00
Hire of Church Room	80.00
PFMC Grant re Playing Field	500.00
Church Room Committee	500.00
Miscellaneous	50.00
Repairs & Maintenance	500.00
VAT	<u>300.00</u>
Total	6,007