

# **Minutes of the meeting of Claydon with Clattercote Parish Council**

**Held in the Church Room, Claydon on Tuesday 8 November 2011 at 7.30pm**

## **Present**

Cllrs D. Hill (Chairman), A. Hoggins, R. Jones, C. Mutch, County, District Councillor K. Atack & 10 members of the parish.

## **Clerk to Council**

Louise Aston

## **1. Apologies**

County Councillor George Reynolds

## **2. Minutes of Previous Meeting**

The minutes of the meeting held on Tuesday 13 September 2011, have been circulated. Cllr Mutch suggested some amendments which were agreed by all members. The minutes were agreed as a true and accurate record with the amendments included.

Cllr Simmons proposed that in future any amendments to the minutes were circulated prior to the meeting, this was agreed by members.

## **3. Disclosures of Interests**

Cllr Hill made a declaration with reference to planning application for Manor Farm. Cllr Mutch took over as chairman for this item.

## **4. Matters Arising and Not on Agenda**

None

## **5. Oxfordshire County Council**

The outstanding work with OCC is not acceptable; Clerk to draw up list of all outstanding and new work to ensure we get an adequate service.

### **(a) Blue Brick Path**

Ms Walter from Oxfordshire County Council has now left, and Cllr Mutch is pursuing the matter with OCC. Setting up a working group was discussed to deal with the problem and this would be taken into account when setting the forthcoming budget in January 2012.

The farm buildings which adjoin the path don't have any guttering which is causing the rain to flow off roofs across the path.

**(b) Mollington Road**

The chairman had met with OCC and has agreed what needs to be done. He was still waiting for confirmation of the work and when it would be done. Cllr Simmons offered to chase OCC if need be to help spread the workload. The chairman thanked him for his offer but said this work should be the responsibility of the clerk supported, if required, by the chairman.

**(c) Salt and Grit Bins**

Cllr Hoggins reported that she had not heard anything from OCC regarding the salt delivery. The Parish Council will be responsible for filling the grit bin in the village, which is primarily to be used for the entrance to Crossing Lane. The additional supply of salt and grit is not for private use by residents. An exception could be very hazardous streets, such as the entrance to Bignolds Close

**(d) Vehicle Activated Sign**

The chairman reported he has emailed and telephoned regarding the whereabouts of the sign as yet had no reply.

**6. Warwickshire County Council**

The chairman thanked the clerk for managing to have the gap on the bridge filled albeit a temporary one. Clerk will chase if a permanent one not there in the next month.

**7. Planning**

**(a) Land Adjacent to the Oxford Canal, Boddington Road, Claydon – Alleged Breach of Planning Control**

The chairman reported that in general the appeals for non-agricultural use were dismissed. Cllr Atack had read through the whole report and had written to CDC to ensure that the remaining enforcements were followed up when the 6 month period will expire in March 2012.

The chairman and clerk will monitor this.

**(b) Planning Applications for Two Marina's in Cropredy**

Nothing new to report currently and no date set yet for the hearing.

**(c) 9 Bignolds Close**

Application for decking was approved.

**(d) Wind Mast at Shotteswell/Hanwell**

Council majority decision agreed to support Hanwell, chairman reported that there were already 450 objections on the website.

**(e) Manor Farm**

Single storey barn to be converted into an auxiliary annexe for elderly aunt.

Outside of building will remain largely the same, various people have been and visited to complete necessary surveys. All have come back okay, no bats, owls and structure is sound.

Invitation for Council to visit site was given, members were grateful and would arrange to visit.

David Hill spoke in support of the application, and has sent a letter as a resident to CDC stating this.

Cllr Mutch proposed the application was approved and all members supported this.

Cllr Simmons requested further time to consider the application and it was agreed that any observations would be given to the chairman by the following weekend.

## **8. Thames Water**

### **(a) Bignolds Close**

The chairman had visited the site and water is still coming out from somewhere close to the pavement. Thames Water had been called and arrived within 4 hours as quoted. The workmen stated that they had found the problem, it was probably a tap but they want to fit a water meter. There has been no further action and the chairman agreed to pursue the matter.

Cllr Mutch believes it could be an underground spring as during the warmer months no water had been running down the road.

### **(b) Sewers**

Clerk has obtained a map showing the sewers in the village, and what was agreed between CDC and Thames Water. A site meeting is to be arranged with Cllrs Simmons and Jones along with Thames Water.

## **9. Finance**

The Annual Return for the Audit was due in July this year but the Audit for the year 2011/2012 is scheduled for mid-June 2012.

The Auditors were happy with the accounts and in their opinion met all their requirements and there were no discrepancies.

- a)** Payment to be made for Eoscapes for grass cutting during September and October 2011.

Council agreed to leave donations to Cluster Care and Church Room project to be decided at January 2012 meeting when setting budget. The chairman has requested full costs and grants received to date from Cluster Care and Michael O'Donovan.

- b)** Cllr Simmons took form to complete to be added as a signatory, is to be returned back to Cllr Hill for existing signatories to counter sign.

## **10. Maintenance in the Village**

### **a) Horse Chestnut Tree on the Village Green**

The chairman gave thanks to Pete Kearney and Dan Whitehead for pruning the tree, looks a great deal better.

### **b) Trees on Cropredy Road/Appletree Lane**

Chairman reported that Adrian Taylor normally cuts the trees annually and maybe due soon.

Lime tree outside "sun rising" is in need of pruning, Cllr Mutch reported that the trees outside "the leys" were agreed to be removed ages ago yet still in situ. Cllr Mutch will prune the brambles off the footpath.

The chairman recommended that Cllrs reviewed all the trees in the village prior to the next meeting.

**11. Correspondance**

None

**12. Parish Councillor Training**

6 December 2011 9.30am to 1pm planning course, no Cllrs are able to attend.

**13. Parish Liaison Meeting**

Cllrs Hill, Jones and Mutch will be attending this event along with the clerk on Wednesday 9 November 2011.

**14. Public Participation/Any Other Business**

Cllr Simmons reported cracks in road at Crossing Lane and kerbs falling into Main Street, it was agreed to add to list for OCC to action.

Member of public reported that the pot holes on the Cropredy Road and Appletree Lane have not been repaired yet, also agreed to add this to OCC list.

**15. Next Meeting: 10 January 2012 at 7:30pm in the Church Room, Claydon**

**Chairman Signature:**

**Date:**