

## CLAYDON WITH CLATTERCOTE PARISH COUNCIL

Minutes of the meeting of the Parish Council held on Tuesday 12<sup>th</sup> September 2017 at 7:30pm in the Church Room, Claydon.

**Present:** Cllrs J Jones, R Millward, A Hoggins, S Ingram (Chairman), V Purdey. Kirsty Buttle (Clerk).

**In attendance:** Kirsty Buttle (Clerk) and 4 members of the public.

**27. Apologies for absence** – Cllr George Reynolds.

**28. Members' declarations of interest for items on the agenda** – None.

**29. Public participation session** – A car transporter drove through the village today due to their HGV Satnav. This is the same company that have been spoken to before about the transporters coming through the village.

**Action: Cllr Millward to contact the company involved to discuss this matter further.**

The hedges around the play area need cutting back. A quote of £38 per hour for a maximum of two hours has been received by the PFMC. The PFMC would like to request that this come out of their grant from the council. The council agreed to this. **Action: PFMC to arrange the work and request an invoice be sent to the parish council.**

There has been a sewage leak in the play area caused by a blockage in the system due to lumps of fat in the pipes so the play area has had to be closed. A complaint made to Thames Water but it is still unresolved and they have not advised if the play area is now safe. There is still a smell of sewage so it has been decided to keep the area closed until it has been confirmed that it is safe for use.

The PFMC have put a grant application in to Tesco to help pay for replacement matting. If they are successful they will receive a grant of between £1k and £3.5k. A quote of £5.5k has been received for a replacement slide including fitting and removal of the old slide.

A parishioner is concerned about overgrown hedges onto the road near the railway bridge. The parishioner was advised that this is the responsibility of the hedge owner but parishioners can report such concerns to Highways/Fix my street as the Highways may choose to cut the hedges back or to write to the hedge owners.

**30. To approve the minutes of the Parish Council meeting held on 11<sup>th</sup> July 2017** – The minutes were proposed, agreed and duly signed.

**31. Outstanding matters/actions from previous meetings**

- i) Noticeboard – The noticeboard has been erected and looks very good. The council are very grateful to Mr Ronaldson for fitting the board and to Mrs Bricknell for giving permission for the board to be placed on her wall. It was agreed that notices that will be left on the noticeboard long term should be A5 or smaller due to the limited space on the board. **Action: Cllr Jones to put a note in the newsletter regarding notices. Cllr Ingram to contact owners of existing notices to ask them to reduce their size.**
- ii) Update to bank mandates – The clerk has contacted the bank and made a complaint that the bank mandate update has not been actioned. They say they have not received the mandate so have sent out a new mandate and have provided a payment of £62 for the inconvenience. **Action: Clerk to send off another mandate.**
- iii) Replacement of waste bins – It was agreed to purchase the Nickleby post mount open top litter bin, 40lt in black. These are £120 each including the mounting posts. A quotation of £110 per bin for installation has been received and was agreed. There will also be a charge of £45 to remove all 3 bins and some small additional costs for materials. Cllr Hoggins agreed to receive delivery of the bins. **Action: Clerk to order two new bins and organise installation.**
- iv) Request for permission to plant bulbs on Highways land – No response received.
- v) Signs and other methods to attempt to reduce speeding through the village – The police advised that they do not know much about signs in the shape of children but the clerk has found that some councils consider them dangerous as drivers get used to them being there and then may not notice when there is a real child about to step out onto the road. The police also advised that the parish could take part in the Speedwatch scheme if there enough volunteers. **Action: Cllr Jones to put an**

item in the newsletter asking for Speedwatch volunteers. Clerk to organise similar note to go out to e-mail mailing list.

32. Report from District Councillor – None received.

33. Report from County Councillor – None received.

34. Planning – No applications or decisions received

35. Ongoing issues

- i) The Village Green – Item discussed under item 36.
- ii) Blue Brick Path - No updates.
- iii) Allotments – No updates.
- iv) Empty properties – 1A Fenny Compton road has now been sold to the son of a lady that lives in the village. No further updates on other properties.

36. Concerns raised about parking issues within the village – Manor Park and the Village Green - Concerns have been raised by residents about a number of cars and a trailer on the pavement in Manor Park and about parking on the Village Green which is causing damage to the roots of the trees due to the compaction and weight of vehicles on the roots. **Action: Cllr Jones to put a note in the newsletter to ask residents of Manor Park to consider the safety of pedestrians and users of mobility scooters by allowing enough room on pavements for mobility scooters to pass. Clerk to write to new owners of Claydon House to advise that the area outside their property is a registered village green and therefore cannot be used for parking.**

37. To review the following parish council documents:

- i) Standing Orders – Proposed and agreed.
- ii) Financial Regulations – Proposed and agreed.

38. Finance

- i) Confirmation of the total bank balances as at 05.07.17 of £100.39 and £9,852.93.
- ii) To receive the external audit conclusion for the financial year 2016/17 – The audit has been received with no major issues raised. All paperwork has been displayed on the noticeboard and website.
- iii) Proposal to book the clerk onto the OALC Charity Law course at a cost of £35 (to be paid immediately on booking) – Proposed and agreed.
- iv) To note and approve the following payments made since the last meeting: Proposed and agreed.

28.07.17	Greenbarnes	Noticeboard	£1,603.94
28.07.17	John Taggart	Reimbursement for padlock	£16.23
28.07.17	Kirsty Buttle	Salary July	£172.50
16.08.17	N R Prickett	Grass cutting July	£468.00
16.08.17	Kirsty Buttle	Salary August	£172.50
05.09.17	N R Prickett	Grass cutting	£384.00
05.09.17	BDO LLP	Annual audit	£120.00

- v) To note receipts received since the last meeting: Noted.

10.07.17	Lloyds	Interest	£0.54
25.08.17	Lloyds	Apology pymt	£50.00
25.08.17	Lloyds	Apology pymt	£12.00
09.08.17	Lloyds	Interest	£0.47

39. Next meeting of the Parish Council – Tuesday 14<sup>th</sup> November 2017 at 7pm.