

CLAYDON PLAYING FIELD CHARITY TRUSTEE

Minutes of the meeting of the Trustees held on Tuesday 14th November 2017 at 8.45pm in the Church Room, Claydon.

Present: Pamela Putt, Jenny Jones, Richard Millward, Anne Hoggins, Sylvia Ingram, Veronica Purdey. Clerk: Kirsty Buttle.

1. Apologies for absence – Mike Smith, Emma Gallagher, Garry Putt.
2. To approve the minutes of the Playing Field Charity Trustee meeting held on Tuesday 11th July 2017 – The minutes were proposed, agreed and duly signed.
3. PFMC events – Children’s Christmas party on 21st December between 2 and 4pm in the Church Room.
4. Maintenance of play equipment – The slide is still cordoned off. The matting needs replacing asap. A grant has been applied for to replace the slide. Another grant has been applied for through Tesco for the matting but even if the application is successful it is unlikely to come through before the matting is needed. It was agreed to put in a request to the parish council for them to put in £1k of the grant they approved for this financial year towards the matting. If possible it would be better if the parish council could pay the full amount and reclaim the VAT and the Charity could donate £2k to the parish council. In order to make this simpler in future it was agreed to look into the process for winding up the charity as the parish council have the power to provide play areas themselves so it seems unnecessary to have the additional processes required of a charity and trustees and the charity does not get the benefit of reclaiming VAT. **Action: Clerk to find out more about the process to close the charity and the ways in which the current assets should be used.**
5. Finance:
 - i) Income and expenditure up to 09.11.17
£100 received from Thames Water for sewage leak
 - ii) Balance of PFMC funds as at 09.11.17 - £3,144.80
6. Concerns raised about horses on the playing field – A parishioner has raised concerns about a horse being ridden on the playing field and frightening a dog that was being walked on the field. It was agreed that the trustees/parishioners should monitor the situation to see if it is enough of an issue to need addressing and report back to the next trustees meeting in March. **Action: Clerk to put on next agenda.**
7. Any other business – If the charity is not going to be closed then the Terms of reference for the Management Committee need to be reviewed. **Action: Item to go on next agenda if necessary.**
8. Date of next PFMC meeting - 5th February 2018.
9. Date of next trustee meeting – Tuesday 13th March 2018

Meeting closed @ 9:30pm.