

Playing Field Committee Meeting 06.02.13
1 Fenny Compton Rd, 7:30pm

PFMC Attendees:
Garry, Emma, David

Friends of Playing Field:
Anne Hoggins

Discussion/Action	Owner	Date	Status
1. Apologies			
Paul unable to attend			
2. Previous Minutes			
Agreed			
3. Grass cutting			
<ul style="list-style-type: none"> • 2013 Grant of £500 awarded by Parish Council • Options for FY13/14 <ul style="list-style-type: none"> ○ Reduce number of cuts – agreed by Team not an option ○ Change supplier – agreed by Team not an option as we are happy with current supplier (reliable, happy with quality, cost has not increased for 18months etc) ○ Purchase Mower – not an option as machine suitable for our size playing field is in region of £6.5k inc VAT (as would need to be able to cut around equipment and up hill). Then would need to find some one to cut it. ○ Pay from bank balance – supported by Team. • Need to confirm that option to repay the PC minus VAT is still valid. Needs confirming but understood to be true. • Grass cutting not yet commenced in 2013 • MS sent email to Trustees confirming invoice positions. 	PG		Completed
4. Finance			
Current Financial Position			
<ul style="list-style-type: none"> • Balance is £5367.83 (plus £75 petty cash) 			
Forecast spend for year			
<ul style="list-style-type: none"> • Forecast spend for year required and needs to be finalised in advance of Next Trustee meeting in March. • Items discussed and documented separately. • Suggestion that we should ringfence £1000 for 2013 events was agreed by all. • Villagers have requested some further equipment • Hopscotch/Roundabout/Balance Beams – team to explore how much these will cost. • Limited resources have meant this task is still to be progressed. EG taken action to commence survey of village to assess demand but has not progressed. Team feel that numbers of children (and age brackets) sufficient to show there is demand in village. 	EG All EG		Ongoing
5. Condition of Playing Field			
<p>Bonfire site requires some maintenance. PG has cleared 6 sacks of debris, further work required by Team.</p> <p>Team agreed to attend site in 16th February and undertake some work.,</p>	All		

Tracks will need to be address when weather has improved. Some divits have been "stamped back down" so far Un-burnt material by Water Treatment works to be burnt later in year by Team.			
5. 2013 Plans			
Drainage <ul style="list-style-type: none"> Grant scheme for drainage will be investigated by DH who will liaise with PG once info known Parish Council advised in end of year meeting that Thames Water have not completed the work and will be back out to complete – DH to chase Norman Contracts – have not yet been out to site to view and provide guidance / quote. PG no longer chasing 	DH DH		
Bonfire Event (02/11/13) DW will run this years event with support from the Team. <ul style="list-style-type: none"> More volunteers are required this year to run this event. Villagers were not forthcoming in assisting in 2012, despite frequent requests. 			
Claydon Fun Day (20/07/13) <ul style="list-style-type: none"> Date has been confirmed with DFD Event to be run by PG with support from Team DW raised that we should do something more than "dogs", other animals to be investigated for a Fun element Plants/produce/stalls selling things.. Team to think of who they know in the village that might be interested in having a "table" 	DW All		
Claydon Games (18/08/13) <ul style="list-style-type: none"> A PFMC run event but coordinated by Pamela Putt If weather forecast is not good the event will be cancelled 			
Easter Egg Hunt (31/03/13) <ul style="list-style-type: none"> Aimed at the children in the village Pamela Putt to be the Coordinator EG agreed to contact the Claydon Mums and ask for donations to purchase eggs 	EG		
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6. Safety Checks			
Paul is completing the safety checks on a monthly basis.	PG		Ongoing
7. Next meeting date			
<ul style="list-style-type: none"> Trustee date 12th March PFMC meeting to be confirmed. 			
8. AOB			
Stolen Lighting <ul style="list-style-type: none"> PG to purchase new light from PFMC funds. 	PG		Ongoing
Donated bench <ul style="list-style-type: none"> Awaiting availability of builder to site bench DW to explore other options to secure bench to ground (cement and shackle) Picnic bench donated by Villager – Team expressed their thanks (currently in AH barn) suggested site by trees. 			
Generator <ul style="list-style-type: none"> Team believe there may be only 1 key to the generator – 2nd key to be cut 	PG		

<p>Maintenance</p> <ul style="list-style-type: none"> • 3 broken brackets have been delivered to John Bryer for welding. EG to follow up • Table bracket – replacement part fitted by PG 	EG		
<p>Relocation of Main access Gate</p> <ul style="list-style-type: none"> • Proposed by DW and supported by team. • Team are still interested in progressing at a later date. To be linked with a study to harden the drive area for allotment holders 	DW		Completed
<p>Team members</p> <ul style="list-style-type: none"> • Team to have a think of who could be approached to join the team • PG to advertise on website and email updates • AH to advertise in Courier – words to be provided to Mark Simmons • PG to provide words to Jenny Jones for her newsletter. 			

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