

Playing Field Committee Meeting 05.08.13
Latham, Main Street 7:45pm

PFMC Attendees:

Garry, Paul, Emma, David

Discussion/Action	Owner	Date	Status
1. Apologies			
<ul style="list-style-type: none"> Apologies from Anne Hoggins Meeting venue changed from Playing Field at last minute due to weather conditions 			
2. Previous Minutes			
Agreed			
3. Review of Trustee meeting			
<ul style="list-style-type: none"> GP provided summary as formal minutes not yet received from Trustee. Issue of drainage has been formally closed by Trustee. Dates of events agreed. Gate project has been closed down. Grass cutting - no invoices received. PG to ask MS to chase. Sub Committee: Trustee keen for an update at next Trustee meeting. Furrows have been ploughed, team will assess if further action required. 	PG		
4. Grass cutting			
<ul style="list-style-type: none"> As above Request for Wildflower garden will be considered. PG will speak to contractor for advise, but it is felt that this would be too much maintenance (as it's not as simple as "just leaving it to grow") 	PG		
5. Summer Event 2013			
<ul style="list-style-type: none"> Successful event – over 110 people attended. Not as many local people but attracted people from further afield Sponsorship of categories provided £90 clear profit A donation will be made to the Church. 			
6. Finance			
Current Financial Position			
<ul style="list-style-type: none"> Balance is £5624.69 plus £75 petty cash. Excluding Summer event 			
7. Claydon Games 2013			
Games date change to Saturday 17 th August. PG will coordinate the marquee erection – needs support from villagers. Weather check on the day, if forecast bad event will be cancelled. PG to check with PP re Church involvement.	PG PG		
8. Bonfire Event 2013			
<ul style="list-style-type: none"> Event will be run by DW. PG to check with Supplier re: condition of 2012 remaining fireworks 	PG		

<ul style="list-style-type: none"> PG to liaise with Supplier and place order Planning meeting will be held in the Church Room beginning Oct (to coincide with Halloween planning) Matting for marquee (lesson learned for 2012) required 	PG		
9. Halloween Event			
<ul style="list-style-type: none"> Would like to hold Thurs 31st Oct 2013 in Church Room Need to produce map of households that wish to participate Decorations to be purchased Food – hotdogs/drinks/possible bbq Event for fun/community. Not profit 	PG EG		
10. 2013 Plans			
<ul style="list-style-type: none"> Desire to improve the playing field. A working party has been set up and is investigating options of funding, undertaking survey. Report to be provided to Trustee 			
11. Safety Checks			
Paul is completing the safety checks on a monthly basis.	PG		Ongoing
12. Next meeting date			
<ul style="list-style-type: none"> PFMC date 26th Nov 			
13. Maintenance			
<ul style="list-style-type: none"> Swings – replacement seats for the swings under investigation after complaints that current ones are marking clothes/children Hedgerows – team to cut back stray branches in hedges poking through fenced area. Springer – not to be replaced at this time, but will be considered as part of Working party. Matting – to be considered as part of Working party. 			
14. AOB			
<ul style="list-style-type: none"> Picnic bench has been repaired by DW and will be sited Bench still needs to be sited over the Summer Burning material left from 2012, hope to use for 2013 event Ground damage from 2012 event – team will assess Advertising – DW to look at purchasing materials to create large/lasting advertising boards 	DW DW DW		