

Playing Field Committee Meeting 5.4.11
1, Fenny Compton Road 8pm

PFC Attendees:

Mike
 Gary
 Paul
 Emma

Friends of the PFC:

Kate
 Anne
 Mark

Discussion/Action	Owner	Date	Completed
1. Apologies			
There had been no response received from Fred			
2. Minutes from last meeting			
Agreed			
3. Introduction of new members			
The team welcomed new members Emma and Paul Gallagher			
4. Grass cutting			
The old contract with KB Services has been terminated as the contractor has decided to end the business. After investigation a new contract has been sourced – David Gowton, E-scapes at a price of £75 + VAT per cut. (For information, other suppliers were quoting £100 per cut)	Mike / Gary		
The first cut took place w/c 28 th March and will take place fortnightly, till approx Nov. Gary / Mike commented that the cut was to a good standard.			
Invoices will be sent to David Hill, so that the Parish Council can claim the VAT back.			
5. Finance			
Current Financial Position	Mike		
Bank balance £5903.99			
2010/11 Accounts	Mike		
Mike has drafted the accounts and will circulate to the team for 1 st review prior to Audit.			
6. Events 2011			
Summer Dog Show			
A meeting was held on 22 nd March and agreed that the Dog Show will be run on 2 nd July. Proceeds will be split between the 3 groups – the PFC, the Church and the Courier.			
7. Safety Checks			
Safety checks have not been officially undertaken and documented, but have been undertaken informally by team			

members.			
Gary undertook an inspection 2 nd April and will complete the appropriate form.	Gary		
Paul volunteered to undertake these on a monthly basis going forward.	Paul		
Mike to forward the electronic form on email to Paul	Mike		
8. Nature Trail Discussions			
David Wicks joined the meeting at this stage.			
Robert Adams drew up the existing plans in 2003. The plans were circulated during this discussion.			
<p>Mike provided a summary of the meeting with Nicole from the Oxfordshire Playing Fields Association (OPFA). Mike, Vicky, Paul and Emma met with Nicole on 26th February at the Playing Field.</p> <ul style="list-style-type: none"> • Grants are available to develop the Playing Field - some will have caveats to the funding. • The Landowners backing will be required, and the PFC will approach the Parish Council with our proposals. • Community support will be needed – it is advisable to gauge villager's opinions by producing a questionnaire. Vicky has drafted a questionnaire – circulated in the meeting – Mark has offered his support in producing the finished version (for circulation and agreement prior to printing). Mark to send to PFC team members. • The OPFA is supportive of a nature trail with the emphasis on Natural perspectives. • The services of an Architect may well be required. 	Mark		
Gary raised that the suitability of the Grants is questionable; we would need to see some pro-forma to understand if we are suitable to apply.			
<p>The team discussed their visions for the playing field, some of which were:</p> <p>A pond Removal of some of the football pitch Space for events/marquee etc Wildlife area- natural plants</p>			
Mark to email a copy of the plans Robert Adams produced to Paul	Mark		
Mike to email the draft questionnaire to Mark for redrafting	Mike		
Mark to redraft the questionnaire and circulate to team. Wording on questionnaire to include return to Emma Gallagher, Latham, Main Street	Mark	w/e 15 th April	
Questionnaire to be printed by Mike	Mike	w/e 22 nd April	
Questionnaire to be included as insert in May edition of Courier	Mark		
David Wicks has offered to project manage the Nature Trail – and will start investigating how to take this forward, and whether we can deliver the project in phases.	David		
Paul to speak to Robert Adams to ask for steer on whether the plans need reviewing	Paul		
Plans to be taken to OPFA for review and advise on what type of grants would be applicable (and to seek some example of types of forms we would need to complete)	TBA		
9. Next meeting			
28 th June 8pm at 1, Fenny Compton Road.			

10. AOB			
Conifer Trees Gary has surveyed the conifer trees around the Water Treatment works with assistance of his brother, a Tree Surgeon.			
The new trees were planted with a view to removing the conifers over time. They have been left for a considerable period of time and have significantly overgrown now. There are 22 conifers between 10-12 metres along the South edge, and 8 conifers along the West edge. The smaller mixed planting consists of 145 trees of up to 8 metres in height.			
In summary the Conifers are taking the nutrients out of the soil and due to the type of trees that they are, will turn the soil acidic which will poison the other trees planted in front of them.			
Options: Top height off the conifers Take out alternate conifers – although this will reveal brown dead branches on the remaining trees Fell the right hand side of the conifers then at a later date fell the left hand side. Leave the conifers as they are and accept that the smaller trees will not develop properly and over time may die.			
Gary to investigate obtaining some quotes to both top and remove the conifers. This will then be discussed by the team and our recommendation taken to the Parish Council.	Gary		
Paul to speak to Robert Adams regarding alternate hedging (instead of the conifers)	Paul		
Driving on Playing Field It was raised that some allotment holders are not driving around the perimeter of the Playing Field to reach their allotments, but are driving the shortest route across the field. Tyre tracks are visible when the grass is long. This will in time cause damage to the Field. Mike to raise this concern with the Parish Council.	Mike		
100 Club This is not currently active as there have not been enough team members to collect funds. It was agreed that as we currently have enough funds in the bank we will not run one at this time. The Playing Field survey will be undertaken first, and once we have some agreed plans of development that we can endorse to the community, we will recommence the 100 Club.			
Keys to the Container Keys are currently with Mike, Kate and Mark. Mark to pass his key to Paul.	Mark		
Marquee drying The Marquee was successfully dried on Sat 12 th March – thanks to all for sparing their time. The marquee has also been inspected and no damage reported. Paul advised that the marquee could do with cleaning (following the last event in November) and has offered to do this at his house when the weather is good.	Paul		