

**Playing Field Committee Meeting 20.11.12**  
**Latham, Main Street 8:00pm**

**PFMC Attendees:**

Garry, Paul, Emma, David

**Friends of Playing Field:**

Anne Hoggins

Discussion/Action	Owner	Date	Status
<b>1. Apologies</b>			
No apologies received.			
<b>2. Previous Minutes</b>			
Agreed			
<b>3. Grass cutting</b>			
<ul style="list-style-type: none"> <li>Assume grass cutting has finished for the year</li> <li>Unaware of invoices received by Trustee. PG to enquire with Trustee.</li> </ul>	PG		Ongoing
<b>4. Finance</b>			
<b>Current Financial Position</b>			
<ul style="list-style-type: none"> <li>Balance is £4844.28</li> <li>Small profit from bonfire yet to be banked</li> </ul>			
<b>Forecast spend for year</b>	EG		Ongoing
<ul style="list-style-type: none"> <li>Villagers have requested some further equipment</li> <li>Hopscotch/Roundabout/Balance Beams – team to explore how much these will cost.</li> <li>Limited resources have meant this task is still to be progressed. EG taken action to commence survey of village to assess demand</li> </ul>			
<b>5. 2012 Plans</b>			
<b>Drainage</b>			
<ul style="list-style-type: none"> <li>Thames Water - Email received from David Hill 24<sup>th</sup> September providing update – work was expected to take place within a few weeks, however no progress noted to date. EG to chase DH</li> <li>Norman Contracts – have not yet been out to site to view and provide guidance / quote. PG chasing</li> </ul>	EG PG		
<b>Bonfire Night</b>			
<p>It was agreed that the event went well and good feedback has been received from villagers.</p> <ul style="list-style-type: none"> <li>Small profit was made.</li> <li>More volunteers are required next year to run this event. Villagers were not forthcoming in assisting, despite frequent requests.</li> </ul>			
<b>Fireworks</b>			
<ul style="list-style-type: none"> <li>A couple of fireworks did not work due to excessive rain and becoming damp. PG has contacted the supplier who has advised to store them dry and secure and he will verify them next year to see if they are safe to be used.</li> </ul>			
<b>Ash</b>			
<ul style="list-style-type: none"> <li>The bulk of the ash has been removed, however the ground needs to dry out more to complete this action.</li> </ul>			

<b>Burning material</b>			
<ul style="list-style-type: none"> <li>Due to weather conditions not all the material could be moved on to bonfire burning site and remains by the conifers. PFMC to assess what material is left and decide how best to proceed.</li> </ul>			
<b>Ground</b>			
<ul style="list-style-type: none"> <li>When weather conditions permit, a solution will be investigated to repair the damage caused to the ground by vehicles.</li> </ul>	PG		
<b>Marquee</b>			
<ul style="list-style-type: none"> <li>Currently drying in villager's barn.</li> <li>PG to check on condition and report back to team, as it needs to be returned to container.</li> </ul>	PG		
<b>Carpets</b>			
<ul style="list-style-type: none"> <li>Carpet worked well on the floor to prevent slipping in mud. Post event, Allotment holders have taken the carpet to recycle.</li> <li>Suggested we ask villagers to donate old carpet in 2013 – AH to put advert in the next seasonal issue of the Courier</li> <li>PG to advertise via website</li> </ul>	AH PG		
<b>Stolen Lighting</b>			
<ul style="list-style-type: none"> <li>DW advised that he found the stolen light cable/plug abandoned in the conifers at the Playing Field.</li> <li>PG advised Trustee on theft, however no response received from them, therefore it has not been reported to Police or Insurance.</li> <li>PG to purchase new light from PFMC funds.</li> </ul>	PG		
<b>6. Safety Checks</b>			
Paul is completing the safety checks on a monthly basis.	PG		Ongoing
<b>7. Next meeting date</b>			
<ul style="list-style-type: none"> <li>Trustee date 8<sup>th</sup> Jan</li> <li>PFMC date to be scheduled in Feb.</li> </ul>			
<b>8. AOB</b>			
<b>Cheque signatures</b>			
<ul style="list-style-type: none"> <li>2 signatories now in place</li> </ul>			
<b>Donated bench</b>			
<ul style="list-style-type: none"> <li>Awaiting availability of builder to site bench</li> </ul>			
<b>BBQ</b>			
<ul style="list-style-type: none"> <li>Awaiting availability of builder for minor repairs</li> </ul>			
<b>Slippery matting</b>			
<ul style="list-style-type: none"> <li>DW has attended site and reports that he believes poor drainage around matting is causing water to remain on surface and slime is forming.</li> <li>With immediate effect the PFMC will put up notices on gates advising that matting is slippery and to take caution</li> <li>PG to purchase equipment to clean the matting, weather permitting on Sunday 25<sup>th</sup> with DW</li> <li>Long term solution to look at drainage around the see-saw.</li> </ul>	PG PG		
<b>Maintenance</b>			
<ul style="list-style-type: none"> <li>3 broken brackets have been delivered to John Bryer for welding. EG to follow up</li> <li>Table bracket – replacement due to be fitted by PG</li> </ul>	EG PG		
<b>Relocation of Main access Gate</b>			
Proposed by DW and supported by team. PG to explore and report back to team	PG		
Next bonfire event date proposed 2 <sup>nd</sup> November 2013.			

<b>Dog Show/Summer Event</b> <ul style="list-style-type: none"> <li>• EG to contact Tim Cozze-Young to enquire when event will be held.</li> <li>• DW suggested we include additional events such as Chickens!</li> </ul>	EG		
<b>Easter Egg Hunt</b> <ul style="list-style-type: none"> <li>• Has been suggested and the possibility of running at Playing Field will be explored</li> </ul>	All		

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