

CLAYDON WITH CLATTERCOTE PARISH COUNCIL

Minutes of an extraordinary meeting of the Parish Council held on **Monday 4th February 2019 at 11am** in The Church Room, Claydon.

Present: Jenny Jones, Sylvia Ingram (Chairman), Veronica Purdey, Kirsty Buttle (Clerk).

73. Apologies for absence – Cllr Hoggins.

74. Members declarations of interest for items on the agenda – None.

75. Public participation session – None.

76. To approve the minutes of the Parish Council meeting held on 9th January 2019 – The minutes were proposed, agreed and duly signed.

77. Consideration of which electrical costs relating to the defibrillator and Church Room Distribution Board will be funded by the PC from the grant obtained

- i) Proposal to pay the invoice from CEMC for the costs of installing the defibrillator - £360 – Proposed and agreed.
- ii) Proposal to pay the invoice from CEMC for the cost of upgrading the distribution board in the Church Room - £768 – Proposed and agreed.

78. Finance

- i) Confirmation of 3rd quarterly financial check (Oct to Dec) – Cllr Jones confirmed that the financial check has been completed and all was found to be in order.
- ii) To note and approve the following payments made since the last meeting under delegated powers: Proposed and agreed.

09.01.19	Anne Hoggins	Poppy Wreath	£15.00
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- iii) To note receipts received since the last meeting: Noted.

Lloyds Bank	Interest	£0.78
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- iv) To approve payment of the following invoices: Proposed and agreed.

CEMC (Eng) Ltd	Installation of defibrillator	£360.00
CEMC (Eng) Ltd	Upgrade of Church room distribution board	£768.00
Kirsty Buttle	Expenses - grit bins and mileage	£196.48

79. Appointment of Parish Clerk/RFO and Assistant Clerk

- i) Proposal to appoint Kirsty Buttle as Clerk and RFO for 6 hours per month from 11th February 2019 on a 12 month contract at SCP 27 which changes to SCP 20 on 1st April 2019 – Proposed and agreed.
- ii) Proposal to appoint Ainsley Taylor as Assistant Clerk for 10 hours per month from 11th February 2019 on a 12 month contract at SCP 23 which changes to SCP 14 on 1st April 2019 – Proposed and agreed.

80. Next meeting of the Parish Council – Tuesday 12th March 2019 at 7:30pm.

Meeting closed @ 11:54am

Signed..... Date.....