

CLAYDON PLAYING FIELD CHARITY TRUSTEE

Minutes of the meeting of the Trustees held on Tuesday 13th November 2018 at 7pm in the Church Room, Claydon.

Present: Veronica Purdey, Jenny Jones, Anne Hoggins, Sylvia Ingram, Richard Millward.

In attendance: Clerk (Kirsty Buttle), Emma Gallagher, Mike Smith, 1 member of the public.

1. Apologies for absence – Pamela Putt and Garry Putt.
2. To approve the minutes of the Playing Field Charity Trustee meeting held on Tuesday 11th September 2018 – The minutes were proposed, agreed and duly signed.
3. To receive the annual play equipment inspection report and consider any actions required – The play inspection report was reviewed. Most items were green which indicates no or low risk. The bench was reported as rotting and the PFMC have scheduled for it to be removed/replaced. The finger guard (pg 9) has been replaced. The PFMC members present asked if the trustees would like to put a finger guard on the second gate. **It was agreed that a bolt should be purchased to close this gate permanently** as the gate is not used very often. The slide is currently cordoned off awaiting removal but nothing was highlighted as an issue in the play inspection report. Replacement bolts/brushes (pg 14) have been purchased and will be replaced in spring. The matting (pg 16) was meant to be replaced today but has not been done. PP is chasing this up. The report highlighted the strimmer damage to the supports for the high bars - they are not considering it a hazard at the moment but the trustees do need to consider for the future that these will rot.
4. Finance: Balance of PFMC funds as at 07.11.18 - £216
Payment of £4000 made to parish council for equipment repairs.
Income of £75 received for marquee hire.
5. Any other issues from PFMC – There is a £38 donation cheque that needs to be paid in from selling DVDs and CDs. A villager who is getting married next year would like to use the marquee on the playing field and will make a donation. The trustees approved this request.
6. Date of next trustee meeting – Tuesday 12th March 2018

Meeting closed @ 7:23pm

Signed..... Date.....