

CLAYDON WITH CLATTERCOTE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on Tuesday 10th January 2017 at 7pm in the Church Room, Claydon.

Present: Cllrs David Hill (Chairman), Jenny Jones, Richard Millward, Anne Hoggins, Sylvia Ingram. Kirsty Buttle (Clerk).

Cllr K Atack, Cllr G Reynolds and 7 members of the public.

1. **Apologies for absence** – None.
2. **Members' declarations of interest for items on the agenda** – Cllr Hill lives next door to the property in item 5i.
3. **To approve the minutes of the Parish Council meeting held on 8th November 2016** – The minutes were agreed and duly signed.
4. **Matters arising from the minutes (for information only)** –Ken Atack is going to speak to planning enforcement regarding Point to Point Farm. OCC road signs have still not been installed and are being chased up. Empty properties in Claydon – Fiona Todd at CDC is going to enter the School House soon to see what the current situation is. 12 Manor Park – there is still a dispute with the solicitors. 2 Fenny Compton Road is still going to be an affordable home but on the higher end of the scale. A parishioner asked if the gravel should be in front of this property. **Action: Cllr Hill to look into this.** The phone box is likely to be removed once the consultation period has ended. Some parishioners are having issues with High Speed Broadband. **Action: Cllrs to e-mail Ken Atack with specifics of any issues.**
5. **Planning applications**
 - i) **16/02489/F – The Barnhouse, Mollington Road, Claydon.** Proposal: The construction of a sustainable urban drainage system (SUDS) pond within the curtilage of an existing dwelling. **No objections.**
 - ii) **16/02310/F – Top Lock, Appletree Lane, Cropredy.** Proposal: Dormer window to rear of dwelling. Link extension between dwelling and workshops. Conversion of workshops to accommodation. Erection of open fronted outbuilding. **No objections with observations.**

Planning decisions received

 - i) **16/01675/F – The Brambles, Main Street, Claydon.** Proposal: New boundary wall. **Approved.**
6. **Claydon allotments update**
 - i) **Tenants** – J Taggart has moved from plot 16 to 9 and has also taken on plots 10 and 11 and C Alexander has taken on plot 2.
 - ii) **Maintenance** – The plot holders who have not maintained their plots have been written to and if the plots are not worked on before April the Parish Council have the right to take the plots back.
7. **Village maintenance update**
 - i) **The Village Green** – 195 Aconites have been planted in the last week in the patches on the village green. Robert Adams, who donated the Aconites to the village, has advised that more will need planting next year. The trees have been thinned.
 - ii) **Blue Brick Path** – Oxfordshire County Council are responsible for this path and have said the path has not deteriorated enough for any works to be instructed. The parish council had the path sprayed recently to try to improve it but with the weeds gone the path is now very muddy and slippery. Some parishioners are walking on the road as they find the path so dangerous. This is clearly a health and safety issue. **Action: Clerk to contact OCC to request that they clear the path asap for health and safety reasons.**
 - iii) **Playing field gate post** – This needs to be installed asap. **Action: Cllr Millward to request a date and if it cannot be completed soon enough then quotes to be obtained.**

- iv) **Village noticeboard** – It was proposed and agreed that the old noticeboard needs replacing rather than repairing. An amount will be included in the budget for a new board. **Action: Clerk to get quotes to be considered at the next meeting.**
 - v) **Village waste bins** – There is a difference of opinion as to whether the waste bins should be repaired or replaced. This could be informed by a village survey if it goes ahead. A budget will be included for new bins or repairs.
8. **Parish Plan/Village survey** – It was proposed and agreed to complete a village survey and use the data from the survey to decide if it is necessary to complete a parish plan. **Action: Clerk to put together a skeleton survey to be approved at the next meeting.**
9. **Bus services** – There is now a Saturday bus service in Cropredy from Leamington Spa to Banbury but it does not go through Claydon. **Action: Cllr Atack will try to find out more as he is not aware of this.** Cllr Atack has organised a meeting on Thursday with County Connect and representatives from various parishes. **Action: Cllr Hill to attend this meeting on behalf of the parish council.**
10. **Parish council documents to be approved:**
- i) Risk assessment – The draft risk assessment and highlighted items were discussed and various items were agreed as per the following actions: **Clerk and Chairman to organise records submission with the Records Office. Clerk to organise cloud storage of documents to back up electronic files. FOI model scheme to go on next agenda for approval.**

11. Finance

- i) **Proposal to apply for £1060 from the transparency fund to purchase a laptop, software and a new website** – It was agreed that it would be better to use the existing village website as the parish council should now be able to access it if necessary, rather than setting up a new website. It was agreed to apply for £590 for the other items listed and the annual fee for use of the website. **Action: Clerk to submit grant application.**
- ii) **Confirmation of the total bank balances as at 04.01.17 of £637.04 and £10,458.08.**
- iii) **To agree the budget and precept for 2017/18** – It was proposed and agreed that the budget for 2017/18 will be £10,486 which results in a precept of £7,161.
- iv) **To note and approve the following payments made since the last meeting:** Approved.

09.11.16	BACS	Kirsty Buttle	Expenses October	£14.30
09.11.16	BACS	Complete Weed Control	Spraying Blue brick path	£108.00
09.11.16	BACS	N R Prickett	Grass cutting	£300.00
30.11.16	BACS	Kirsty Buttle	November salary	£138.10
30.11.16	BACS	HMRC	November Tax	£34.40
30.12.16	BACS	Kirsty Buttle	December salary	£137.90
30.12.16	BACS	HMRC	December Tax	£34.60

- v) **To note receipts received since the last meeting:** Approved.

01.12.16	Bryer	Allotment rent	£5.00
09.11.16	Lloyds Bank	Interest	£0.03
09.12.16	Lloyds Bank	Interest	£0.43

12. **Horton Hospital** – There are significant downgrades and bed removals occurring at the Horton Hospital despite the many concerns being raised by the public. Further consultation documents should be published soon. Victoria Prentis has started a campaign trying to get real time details of journeys to the JR but it is uncertain what impact this could have, if any. **Action: Clerk to put Horton Hospital on next agenda.**
13. **Any other business (for information only)** – Cllr Hill advised the council that he will be stepping down as Chairman of the parish council from the beginning of the next meeting. A chairman MUST be elected as the first item on the next agenda. **Action: Clerk to put item on next agenda.** The road at Mollington Road bridge

will be closed on 13th Jan. The travellers' site at the top of Mollington Road has had approval to double in size.

14. **Next meeting of the Parish Council** – Tuesday 14th March 2017 at 7.00 pm.

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