

Minutes of the meeting of Claydon with Clattercote Parish Council held in the Church Room, Claydon on Tuesday 13 January 2015 at 7.30pm

Present:

Cllrs D. Hill, A. Hoggins, C. Mutch, R. Jones, District Cllr Ken Atack, County Cllr George Reynolds and 8 members of the parish.

60. Apologies

There were none.

61. Minutes of the previous parish council meeting held on Tuesday 11 November 2014

The minutes were agreed, however the following amendments are to made:

Minute 51 – the word not to be inserted

Minute 52 – sitting down and keep dry to be inserted.

61a Openness and Transparency at meetings

The Chairman read the standard notice.

62. Declaration of Interest – members are asked to declare any personal interest and the nature of that interest which they may have in any item under consideration at this meeting.

Cllr Hill declared an interest under Planning – The Barn House (prev called Manor Farm Buildings).

Cllr Putt declared an interest under Management of the Playing Field.

63. Matters arising from the minutes not otherwise on the agenda.

- South Central Ambulance – The original letter to SCAS had been resent as requested but to date there had been no response. Jenny Jones had received a response and it stated that “ambulance crews should make a judgement where to transport a patient based on clinical judgement as to the best destination for the patient and that where clinically appropriate and possible this decision should be infromed by the patient choice”.
- BT Phone Box – Cllr Hill had contacted the people responsible for the phone box and no response had been received to date.

64. Oxfordshire County Council (OCC)

No issues to report, County Cllr Reynolds reported that Alkerton Tip has been given a further 5 years service.

The use of firefighters as paramedics/first response was discussed. A resident of Claydon who was in attendance is a firefighter and was able to clarify that they are not all trained to paramedic first aid level, however a number are classed as first response officers and some are fully trained and will respond if needed. It is important that people are aware the fire service do not put anyone at risk by attending a paramedic call.

65. Cherwell District Council

The Barn House (prev called Manor Farm Buildings) – application pending and likely to go to planning committee in February. Current application is to install 16-18 windows along and extended the dwelling with keeping the mobile home until the works are completed.

A new application has been submitted to add windows, on the south west elevation only (approximately 8) and not to extend the dwelling. Cllr Hill asked if both applications could be heard at the same committee. The plans were passed to Cllrs for comments and Cllr Mutch will send the council's response into CDC.

Parish Liaison Meeting

The meeting was held in November 2014, Cllr Hill and Jones attended. The Leader of CDC had underlined the difficulties CDC will be facing with a 27% reduction in the rate support grant (RSG) from Central Government. There are likely to be further cuts in future years.

He referred to the effect that HS2 will have on the local environment due to construction traffic near to Claydon and other villages when the planned work goes ahead.

The Leader confirmed the Housing Delivery programme in Cherwell District between 2011 and 2031. Bicester over 10,000 homes, Upper Heyford 2,300, Banbury over 7,000 and the rural areas 3,000.

Broadband was discussed and Claydon is in the 5% not to be included in the BT/OCC upgrades. The report which was due in December considering the options open for the 5% is now due in May 2015.

Register of Local Heritage Assets

These were discussed at the parish liaison meeting, the Chairman expressed his thanks to Cllr Atack for arranging the meeting with CDC Officers. The Claydon History Society are kindly going to undertake this task on behalf of the parish.

66. Bus Shelter

The Chairmans stated that this item of business has been discussed at the parish council meetings for over 30 years. A final decision had to be made tonight.

He stated that the Council needed to consider all the views expressed and have an open mind on the final decision.

Excluding Clattercote and Claydon Hay there are 225 electors in the village 17 electors, representing 12 households had replied c/o the Chairmans letter in December. He agreed that if the parish councillors had knocked on every door in the village they would have had a greater response than the 7.6% received. He had also received several phone calls and letters both for and against. Three letters representing different views were read out at the meeting. The Chairman said that the 17 replies included a number from younger and relatively new residents who did not use the bus service although they do have children who do or will use the school buses.

He said that the population in Claydon had changed by roughly 50% in the past 14 years and in the main it is more affluent, but the parish council should represent all the village and parish.

All the Cllrs expressed their views, whether for or against a bus shelter and what they generally considered to be the opinions of many of the residents in Claydon.

Discussion took place on the design of the bus shelter and the drawing presented to the meeting was not approved. The Chairman stated that a drawing and plan with adequate drainage and pathway to the bus needed to be presented at the next parish council meeting.

The parish council resolved that:

1. Although the parish council agreed to the building of a bus shelter the actual drawing and plan had to be revised, to be more in keeping with the immediate properties and the village green.
2. The cost of the bus shelter would need to be reviewed in line with the revised

design and adequate drainage.

3. The parish council would earmark £3,000 in 2015/16 financial year towards the cost of the bus shelter and it was similarly agreed that the balance should be raised through village fundraising activities.

Agreed by Cllrs

It was noted that the latter had been suggested by a number of Claydon residents.

67. Allotments

The Chairman reported that there are currently 2 vacant plots which will soon be reduced to 1. None of the new tenants are allowed to start work until a signed tenancy agreement has been received by the Clerk or Chairman, and it was agreed to waive fees until 1 April 2015 for these new tenants.

68. Management of the Playing Field

Cllr Putt has put herself forward for the role of Chairman of the PFMC, this is to be decided at their next meeting. The Chairman asked that the PFMC inform the parish council as soon as a decision was made, and to also supply the clerk/Chairman with a list of the current members.

Cllr Jones had asked that Cllr Putt's role be clarified, and the Chairman stated advice had been sought from CDC on the matter of when a declaration of interest was required and that it would be for the new parish council in May to decide whether Cllr Putt (if she decides to re-stand and is elected) whether a dispensation is required for her joint role as Chair of the PFMC and as a Cllr (Trustee of the Playing Field Charity).

The Chairman also reminded the PFMC that they need to have 2 signatories on their cheques.

69. Correspondance

- Elections on 7 May 2015 – all Cllrs were given a Good Cllr Guide
- Annual Audit – the parish council needs to review the risk assessment at the March meeting and ensure noted in the minutes to comply with BDO requirements.

70. Finance

Parish Precept

The Chairman reiterated what the Leader of CDC has stated that times are hard and money is not widely available. Therefore with this in mind the following proposal was put forward by the Chairman.

To increase the precept from £4,100 to £6,000 this will ensure that the bus shelter will get £3,000 and the parish council has enough to cover the running costs and a contingency fund. There is likely to be a £93 grant from CDC. **Agreed by Cllrs**

2015/16 Budget

The agreed budget is shown in appendix 1.

Statement 2014/15

Balance £4,554.28 plus £457.18 in the reserve account

Probable Carry Forward to 2015/16 £4,726

(largely due to the New Homes Bonus to be paid in March 2015).

Payments

- £214 Parish Clerk Salary
- £53.50 HMRC for Clerk
- £49.43 NALC for Local councils explained & good cllrs guide
- £21.00 Parish Cllrs Guide
- £12 Clerk & Councils Direct subscription
- £1,236 Eoscares for cutting of the playing field

These payments were agreed.

71. AOB

- Cllr Putt informed the parish council that she also works for South Central Ambulance so does have contact there if we need.
- Could the Clerk ask that CDC take the bins out at the Church Room, as they are sometimes heavy and at other times no-one is available to put them out.

72. Next Meeting

Tuesday 10 March 2015 – **7pm** in Claydon Church Room

APPENDIX 1

CLAYDON with CLATTERCOTE PARISH COUNCIL BUDGET FOR 2015/16

<u>Income</u>	<u>Amount</u>
Allotments	£82
VAT Refund	£1,287
CDC Grant	£93
Parish Precept	<u>£5,907</u>
Total	£7,369

<u>Expenditure</u>	<u>Amount</u>
Elections May 2015	£850
Parish Clerk's Salary	£920
HMRC Clerk's PAYE	£230
Parish Clerk's Expenses	£200
Annual Audit	£100
Parish Council Insurance	£677
Subscriptions	£212
Publications	£150
Seminars	£100
Church Room Hire	£80
Church Room Committee Grant	£200
PFMC Grant	£1,500
Village Website Grant	£40
PCC Grant	£500
Cluster Care Grant	£50
Miscellaneous	£50
Village Maintenance	£200
VAT	<u>£450</u>
Total	£6,809