

## **CLAYDON PLAYING FIELD CHARITY TRUSTEE**

### **Minutes of the meeting of the Trustees held on Tuesday 11<sup>th</sup> September 2018 at 8.15pm in the Church Room, Claydon.**

**Present: Veronica Purdey, Jenny Jones, Anne Hoggins, Sylvia Ingram, Richard Millward, Pamela Putt, 1 member of the public.**

1. Apologies for absence – Garry Putt, Emma Gallagher, Mike Smith.
2. To approve the minutes of the Playing Field Charity Trustee meeting held on Tuesday 11th July 2018 – The minutes were proposed, agreed and duly signed.
3. Maintenance of play equipment – The ROSPA report has highlighted several things – some areas were only graded as amber but it was agreed that it would be prudent to get them repaired at the same time as the more urgent repairs. A new slide fingerguard has been purchased and will be installed soon. The swings, the bench and the safety matting were also highlighted as having issues that need work. A number of quotes have been received for all items. There were quite a number of mistakes made by one company that quoted including getting sizes wrong and sending the quote to the wrong parish council so confidence in this company is low. Wicksteed were more expensive but were much more efficient in their quotation and seemed more knowledgeable and supportive. It was agreed to accept the Wicksteed quotation. The work should take place in the spring. The slide has been taped off on a number of occasions but people are still using it so it needs to come out. A parishioner has kindly offered to remove this FOC. PP has started painting the fences and is looking to put together a working community day in October to try to finish the painting. Further grants have been applied for and the PFMC are continually looking for other sources of income. It was agreed that the remainder of funds in the charity account should be transferred to the parish council account before the end of the financial year at which point the bank mandate will be changed to include all trustees.
4. Finance: Balance of PFMC funds as at 06.09.18 - £4,141
5. Date of next trustee meeting – Tuesday 13<sup>th</sup> November 2018

Meeting closed @ 8:40pm.