

Playing Field Committee Meeting 24.08.11
Latham, Main Street 8pm

PFC Attendees:

Mike, Garry, Paul, Emma

Friends of the PFC:

Anne

Discussion/Action	Owner	Date	Completed
1. Apologies			
Mark was unable to attend			
Apologies from Paul & Emma for rescheduling the meeting.			
2. Minutes from last meeting			
Agreed			
3. Grass cutting			
All commented that the grass cutting is going very well and we are pleased with the contractor.			
4. Finance			
The dog show was a real success. Mike produced a spreadsheet to compare results to 2010. £1,039 was raised and split between each of the 3 causes. Mike has clarified with our sponsor Bibby that it is legitimate to split the monies raised from matched funding.	Mike		
Current Financial Position Bank balance £6249.93			
2010/11 Accounts Signed accounts have not yet been received from David Hill	David Hill		
5. Events 2011			
Summer Dog Show			
The dog show was a success with more visitors than last year.			
The produce stall was very successful and we received a great number of donations..			
Portaloo company were unable to provide a portaloo for the event, even though we had paid upfront. It was agreed that the event worked without this facility – and it was noted that in future for a day event we could manage without one.	All		
The hotdogs were a success although there were too many burgers left. It was noted that next year we'd buy less burgers.			
Bonfire Event 12th November 2011			
Paul to coordinate the activity – starting with a meeting in September to agree posters and allocate tasks. Date to be scheduled for this meeting	Paul		
Fireworks to be purchased through the Parish Council so that the VAT can be claimed back. To be confirmed	Paul		
At least £250 to be spent on fireworks – it has been fed back			

that last years display was good and should be repeated.			
Donations of bonfire material required – advert to go in Courier and on noticeboard.	Paul		
Anne to speak to man with tractor to move wood into position prior to event	Anne		
Mulled wine was very well received last year.			
Kids games should be provided: <ul style="list-style-type: none"> Guy Fawkes competition Bobbing Apples 			
Confirm if drink license required and investigate cost for single or annual license	Paul		
To seek team opinion as to whether proceeds from bonfire should be for the Playing Field alone or 3 causes.	Paul		
Raffle prize donations required	Anne		
The gate makes the most money – will require some assertive people to collect on the night.	TBA		
6. Safety Checks			
Garry undertook an inspection 2 nd April and will complete the appropriate form. - Ongoing	Garry		Ongoing
Paul is completing the safety checks on a monthly basis.	Paul		Ongoing
A couple of things have been raised: <ul style="list-style-type: none"> Springer is still non-operational (Mark is liaising with the German manufacturer) Swings – the seats look like they are breaking up Pointing up at back of bbq needs repairing Cracks in the ground have appeared in the playing area due to the dry weather. To investigate whether top soil or sand is best to fill it 	Mark Emma Paul	Awaiting RoSPA report	
RoSPA annual audit for Health & Safety has been completed but feedback not yet provided			
The play apparatus is looking cleaner, but this is down to the better weather			
7. Nature Trail Discussions			
Drainage is the main priority to take forward. Clive Mutch has provided a phone number. Paul to contact for a quote	Paul		Ongoing
Feedback on prospective equipment: <ul style="list-style-type: none"> Roundabout – approx £8K Skateboard ramp – just ramp £500 and £4500 for tarmac – therefore agreed not to take forward as there is one at Cropredy Goal posts – there is already 1, just look at getting set of nets. Anne to speak to her daughter. Basketball hoop and surface – to investigate cost Path – nothing back from David Wicks yet. Don't feel there is enough support to undertake this Zip wire – too expensive – agreed not to take forward 	Mike Garry Anne Paul Paul		
Proposal – As David Wicks had previously offered to project manage the nature trail, the team would like to ask him to investigate options around providing a path at the Playing Field.	David W Paul to chase		Ongoing
8. Next meeting			
Meeting not yet scheduled			

Attendance required at Parish Council meeting on 13 th Sept – Paul and Garry to attend.			
Meeting to be scheduled for next eveNt – Bonfire night – suggested 14 th Sept.			
9. AOB			
Conifers 3 rd quote to be obtained	Paul		
Green Bin Can team members remember to put the bin outside the playing field on recycling day	All		
Weeds (thistles & nettles) Not too bad currently. Agreed more important to address the cracks.			
Playing Field Hedge Comment received that the hedge is a mess and needs laying properly. Anne to provide details of possible grants	Anne		Ongoing
Meeting venue Notice has to be placed on Notice Board prior to each meeting advising of date/location	Emma		
Green bags It has been reported that the green bags provided at the Playing Field are being removed in bulk rather than leaving for others. Confirm whether Tim/Julie are going to continue to provide.			
Dispenser for green bags Provide a box on the board to secure the bags	Paul		
Notice Board The phone number for the Parish Clerk is wrong on the notice board - this needs changing			
100 Club 2 comments have been received from residents asking if this is still running. Article to be placed in Courier to seek support for collecting monies twice a year. Advert placed			Ongoing

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